

## Minutes of the Academic Council Meeting (Apr 25)

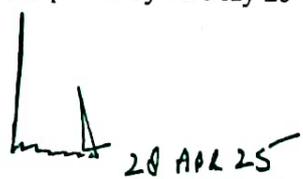
<b>Date &amp; Time</b>	19 Apr 25, Saturday at 9:30 am
<b>Location</b>	Conference room GIET
<b>Attendees</b>	Director General, Principal GCAD, Principal GIET, Principal GCP, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DQS, HoD DMS, HoD DCA, Head IIC & E, Head Consultancy Cell, Head Admin & EEM Cell, Registrar, Head HR, Head Maintenance & Stores, Head Purchase.
<b>Agenda</b>	<p>(a) <b>The review of previous ACM Minutes</b></p> <p>(b) <b>Any other point by permission of the chair</b></p>
<b>Decision taken on Agenda (a)</b>	<p>(a) <b>The review of previous ACM Minutes</b></p> <p>The previous Academic Council minutes were reviewed, and it was noted that all points have either been addressed or are currently in progress.</p>
<b>Decision taken on Agenda (b)</b>	<p>(b) <b>Any other point by permission of the chair</b></p> <p>(i) <b>Urgent Finalisation and Compilation of GCAD Student Placement Data as per NBA Guidelines</b></p> <p>It has been noted that the placement data for GCAD students from the last three passout batches is yet to be finalized by the Principal GCAD.</p> <p>Furthermore, the data must be compiled strictly in accordance with NBA guidelines. Both tasks - finalisation of the data and its compilation in the required format - must be completed on a priority basis by the Principal GCAD in consultation with the Director A &amp; P</p> <p><b>Action:</b> Principal GCAD in consultation with the Director A &amp; P</p> <p><b>Time:</b> 12 May 25</p>
<b>Decision taken on Agenda (c)</b>	<p>(ii) <b>Implementation of NPTEL Awareness Drive and Course Mapping with Honours Programs</b></p> <p>1. The discussion regarding the NPTEL courses awareness drive to be led by Ar Gurdeep Bagga, GE NPTEL Coordinator from GCAD was reviewed. It was emphasised that Ar Gurdeep Bagga and his team of college coordinators should promptly initiate the awareness drive in coordination with the Dean Academics.</p> <p>2. Furthermore, it was decided that the Honours Degree courses as structured by DCRUST should be carefully mapped with relevant NPTEL courses. Once this mapping is completed there will be no requirement to assign dedicated faculty for these modules as up to 20% of the curriculum can be delivered through recognised MOOC platforms.</p> <p><b>Action 1:</b> Ar Gurdeep Bagga in consultation with Dean Academics</p> <p><b>Time:</b> 15 May 25</p>

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	<p><b>Action 2:</b> Dean Academics in consultation with Principal GIET</p> <p><b>Time:</b> 12 May 25</p>
Decision taken on Agenda (d)	<p><b>(iii) Disposal of Obsolete Books at Gateway Education Knowledge Resource Centre (Library)</b></p> <p>The Principal GIET brought to attention that a large number of books related to core branches — now discontinued — are currently lying unused in the Gateway Education Knowledge Resource Centre (Library).</p> <p>It was directed that a detailed list of these books along with specific recommendations for their disposal be compiled and submitted promptly enabling a final decision to be taken on priority.</p> <p><b>Action:</b> Dean Academics</p> <p><b>Time:</b> 30 Apr 25</p>
Decision taken on Agenda (e)	<p><b>(iv) Review of Pending Actions: Establishment of Fire Points and Finalisation of Key Box SOP</b></p> <p>The House noted that the fire points which were to be established at various locations across the campus as per the decisions taken in previous monthly meetings are still pending completion.</p> <p>It was also observed that the Standard Operating Procedure (SOP) for the usage of the key box has yet to be finalised and implemented.</p> <p>The Principal GCAD and the Head Administration assured the House that all pending actions will be completed within the committed timelines.</p> <p><b>Action:</b> Principal GCAD in consultation with Head Administration &amp; EEM Cell</p> <p><b>Time:</b> ASAP</p>
Closing Remarks	There being no other points. The meeting was closed at 10:30 am

All are requested to ensure a time bound action and submit the report on each of the points by 12 May 25 positively so that Action Taken Report (ATR) could be compiled on priority.

File No: GE/HE/DG OFFICE/2025/100

  
20 APR 25  
Dr. (Col) A Garg  
Director General

Dated: 28 Apr 25

**Distribution:** Principal GCAD, Principal GIET, Principal GCP, Director Admissions & Placements, Dean Academics, Dean R&D, Dean SW, HoD DCS, HoD DMS, HoD DCA, Head IIC & E, Head Consultancy Cell, Head Admin & EEM Cell, Registrar, Head HR, Head Maintenance & Stores, Head Purchase

Copy to: Chairman, Executive Chairman, Executive Directors